

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, March 6, 2019 at 5:07 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Vanessa Steinerts	District Counsel
Rod Colon	Assistant District Manager
Jane Early	District Engineer by telephone
Brenda Richard	District Clerk
Donna Holiday	GMS-South Florida, LLC
Katherine Castro	NSID
Marc Grace	Keefe McCullough
Detective Martin	Coral Springs Police Department

The following is a summary of the minutes and actions taken at the March 6, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:07 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the February 6, 2019 Meeting

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the minutes of the February 6, 2019 meeting were approved as presented.
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THIRD ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Discussion and Acceptance of Financial Audit for Fiscal Year 2018

Mr. Grace gave an overview of the audit report, resulting in an unmodified opinion, the highest-level opinion they can provide, there were no deficiencies or weaknesses in internal controls and there were no findings resulting in a clean opinion.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the fiscal year 2018 audit was accepted.

Mr. Grace left the meeting at this time.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Manager

1. Consideration of Proposal for Sole Source Purchase from D&D Synergy for Neutralization, Repair and Relining of Two (2) Sodium Hypochlorite Containment Areas at Booster Site in the Lump Sum Amount of \$37,850

Mr. Colon stated the two containers at the booster pump station are approximately 15 years old and the containment area is deteriorating. This is a repair and the reason we wanted bring this to you is because it is a sole source purchase is no one else sells this type of product. We have used it in the past and it works really well.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the proposal from D&D Synergy for two sodium hypochlorite containment areas at booster site in the lump sum amount of \$37,850 was approved.

2. Discussion of Credit Card Processing Fees

This item tabled.

B. Attorney

There being none, the next item followed.

C. Engineer

1. Consideration of Change Order No. 1 – RFQ 2017-08 Design and Construction Services for Pump Station 3 for Excavation of the NSID 65 Foot Right of Way Canal to Allow Adequate Flow to the Pump Station to Prevent Cavitation for a Net Increase of \$103,500

Ms. Early stated the pump station is 99% complete and south of the pump station is an area that is rather shallow, and I recommend we excavate that for 200 feet down to an elevation of negative 1 NGVD so we allow for flow. We are allowed to run two of the pumps under certain conditions and I want to make sure we don't have any cavitation because of that canal being narrow and shallow. It is one lane and you can't get multiple vehicles or equipment down there, so it is going to be a time-consuming excavation and it is also caprock, so it is not going to be easy.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor change order no. 1 for RFQ 2017-08 with Intersol, LLC for a net Increase of \$103,500 was approved.

SIXTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the meeting adjourned at 5:21 p.m.



Vincent Morretti
Secretary



Mark Capwell
President