

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, June 5, 2019 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary by telephone

Also present were:

Doug Hyche	District Manager
Vanessa Steinerts	District Counsel
Rod Colon	Assistant District Manager
Jane Early	District Engineer
Joe Brown	Virtual Design Group
Katherine Castro	NSID
Detective Anderson	Coral Springs Police Department

The following is a summary of the minutes and actions taken at the June 5, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the May 1, 2019 Meeting

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the minutes of the May 1, 2019 meeting were approved as presented.
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THIRD ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adoption of Resolution 2019-06 Approving the Proposed General Fund and Debt Service Budgets for Fiscal Year 2020 and Setting the Public Hearing

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor Resolution 2019-06 approving the proposed fiscal year 2020 general fund and debt service fund budgets and setting a public hearing for September 12, 2019 was approved.

FIFTH ORDER OF BUSINESS

Adoption of Resolution 2019-07 Approving the Ten-Year Water Supply Facilities Work Plan

Mr. Colon stated every ten years we are required to update our facilities work plan, which basically talks about the capital improvements to meet the need of the water supply.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor Resolution 2019-07 was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Motion to Rescind Award of Contract for RFQ 2019-04 Landscaping & Median Maintenance (Trails End and Holmberg Road) to All Terrain Landscape in the amount of \$4,000 Monthly

Mr. Colon stated at the last meeting you awarded the contract to do the maintenance on the specified areas. After receiving the contract the contractor sent an email saying he couldn't fulfill his obligations for the price he proposed. We would like the board to rescind the award of contract and we will award it to the second lowest bidder, which is in the same amount.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the award of contract for RFQ 2019-04 to All Terrain Landscape in the amount of \$4,000 monthly was rescinded.

II. Award of Contract for RFQ 2019-04 Landscaping & Median Maintenance (Trails End and Holmberg Road) to Green Brothers Group Corp. in the amount of \$48,000 Annually

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the contract for RFQ 2019-04 was awarded to Green Brothers Group Corp. in the amount of \$48,000 Annually.

III. Consideration of Quote, Trails End and Holmberg Road Renovation Project in the amount of \$75,000

Mr. Colon stated we own Trails End and we have reserve funds for items such as this to do the road maintenance on roads we own or do median maintenance. The potential contractor that you just awarded the contact to took pictures of some deficiencies and is proposing to take care of the deficiencies in the amount of \$75,000 and this will come out of the reserve funds for Parkland Golf & Country Club.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the proposal from Green Brothers Group Corp. for Trails End and Holmberg Road renovation project in the amount of \$75,000 was approved.

IV. Consideration of Quotes, Re-Roof of Pump Station No. 1 & 2

Mr. Colon stated in addition to replacing the roof the quotes also include replacement of the muffler system on top of the roof that is deteriorating.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the contract for re-roof of pump station no. 1 & 2 was awarded to Worldwide Ent., Inc. in the amount of their low proposals of \$114,300.

V. Approval of Proposal for Sole Source Purchase from D&D Synergy Neutralization, Repair and Relining of Sulphuric Acid Containment Area in the amount of \$99,750

Mr. Colon stated this is a sole source product we have used in the past and this is the only company that makes it. There are comparable products, but we have been using this product and we really like it

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the repair and relining of sulphuric acid containment area in the amount of \$99,750 was awarded to D&D Synergy as a sole source provider.

VI. Approval of Purchase of 2019 Chevy Tahoe in an amount not to exceed \$47,000

Mr. Colon stated this is to replace one of our Ford Explorers that has about 100,000 miles on it. We decided to go with a Chevy in an amount not to exceed \$47,000 and we are going to try to get it for the bid list amount, which is a little bit under that amount.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the purchase of a 2019 Chevy Tahoe in an amount not to exceed \$47,000 was approved.

VII. Consideration of Proposal for Construction of Security Guard House at Water Treatment Plant in the amount of \$111,800

Mr. Colon stated this is a design/build project from Virtual Design Group and the permit is now ready to pick up. We decided for the benefit of the district to not have the engineer perform the work but to have the subcontractors perform the work. We met with the subcontractors, notified the engineer that we weren't going to give him the work. The project has been designed and permitted and we just need a general contractor to construct the project and it will be paid for out of connection fees.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the proposal from Atlantic Concrete and Mechanical, Inc. for construction of security guard house at the water treatment plant in the amount of \$111,800 was approved.

VIII. Approval of Change Order no. 1 PBCWU NSID Water Main Interconnect Project in the amount of \$160,130.05

Mr. Colon stated I believe the total contract price was roughly \$1.8 million and this project is already done. It was designed a certain way and the state required additional criteria that made the pilings more expensive.

Mr. Brown gave an overview of all the items included in the proposed change order.

Mr. Colon asked Jane, as the engineer, is this a good price?

Ms. Early responded yes.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor change order no. 1 with Virtual Design Group for the water main interconnect project in the amount of \$160,130.05 was approved.

IX. Partial Assignment Assumption and Consent Agreement through Florida Design Drilling Corp.

Mr. Colon stated this item deals with the deep well the district is drilling for about \$8 million. This was also a design/build with Virtual Design Group. We were approached by one of the subcontractors stating they were having difficulty getting paid, we contacted our attorney and we have the right to reassign the contract we have with the engineering contractor and deal directly with the subcontractor. The contract allows the assignment and because the subcontractor has a bond for the additional amount that is owed they are willing to enter into a direct contract with the district, get paid directly from the district and the engineer has agreed to give up any rights to any moneys owed to him.

Ms. Steinerts stated this document basically provides the partial assignment in that some of the work had already been completed so the remaining work is being assigned to Florida Design Drilling Corp. The remaining scope of work for the project is included and this document provides that the assignor, Virtual Design Group, agrees to this assignment, that the assignee, Florida Design Drilling Corp. agrees to the assignment and will be bound by the terms of the original agreement for the remainder of the work and that the district consents to the assignment.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the partial assignment, assumption and consent agreement with Florida Design Drilling Corp. was approved.

B. Attorney

There being none, the next item followed.

C. Engineer

There being none, the next item followed.

June 5, 2019

North Springs Improvement District

SEVENTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the meeting adjourned at 5:18 p.m.



Vincent Morretti
Secretary



Mark Capwell
President