

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, July 6, 2016 at 5:07 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary by telephone
Alen Hsu	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Sue Delegal	District Counsel
Rod Colon	Director of Operations
Jane Early	District Engineer
Brenda Richard	District Clerk
Jillian Schertzer	NSID
Donna Holiday	GMS-South Florida, LLC
Eric Mills	Virtual Design Group
Joe Brown	Atlantic Concrete & Mech. Inc.

The following is a summary of the minutes and actions taken at the July 6, 2016 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:07 p.m.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the June 13, and June 23, 2016 Meetings

On MOTION by Mr. Hsu seconded by Mr. Capwell with all in favor the minutes of the June 13, and June 23, 2016 meetings were approved.
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THIRD ORDER OF BUSINESS

Audience Comments and Supervisors Requests

Mr. Capwell requested that board members receive the same benefits as the NSID benefit enrollment plan.

Ms. Delegal stated to be clear this is for health insurance benefits and is under 112.08, F.S.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the request to receive health insurance benefits as outlined in Chapter 112.08, F.S. was approved.

FOURTH ORDER OF BUSINESS

Adoption of Resolution 2016-09 Canvassing Votes and Certifying the Results of the Landowners' Election

On MOTION by Mr. Hsu seconded by Mr. Capwell with all in favor Resolution 2016-09 was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Consideration of Change Order No. 3, RFQ 2014-3 Employment Operations Facility Contract with Virtual Design Group for Courtyard Enclosure for Electric Services Room Expansion/Adjustment for a Lump Sum of \$364,580

Mr. Colon stated part of the original request for qualifications included improvements to the high service pump room and electrical room and this change order allows Virtual Design to expand the electrical room adjacent to the operation facility within the courtyard.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor change order no. 3 for changes to the electrical room and high service pump room for RFQ 2014-3 contract with Virtual Design Group for the lump sum amount of \$364,580 was approved.

II. Approval of Notice Rate Amendments for Heron Bay Commons

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the notice of the rate amendments for Heron Bay Commons was approved.

III. Discussion of Utility Billing Policy

Mr. Colon stated by our actions and not by resolution we have always had a cap on wastewater charges and we are requesting authorization to lift the cap since we are charged for wastewater by Broward County.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the cap on sewer charges was removed.

B. Attorney

There being none, the next item followed.

C. Engineer

I. Consideration of Change Order No. 3 for Project No. 497032 Hillsboro Boulevard West, Lox Road West Water and Reuse Main Extension with Virtual Design Group for a Net Increase in the Amount of \$1,873,246

Ms. Early stated there are two parts to the change order, part 1 is for University Drive to install conduit for FP&L lighting and is being funded from the existing Parkland Golf & Country Club bond issue. The second portion of the change order is for a water main on Ranch Road and the City of Parkland is funding this project. Virtual Design Group was already mobilized and it made sense to change order their contract to include this work.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor change order no. 3 for project no. 497032 Hillsboro Boulevard West, Lox Road West water and reuse main extension with Virtual Design Group for a net increase of \$1,873,246 was approved subject to funding of the water main from the City of Parkland.

II. Project Status Report

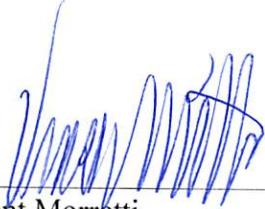
A copy of the project status report was included as part of the agenda package.

SIXTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the meeting adjourned at 5:20 p.m.



Vincent Morretti
Secretary



Mark Capwell
President