

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, October 3, 2018 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary by telephone

Also present were:

Rod Colon	Assistant District Manager
Vanessa Steinerts	District Counsel
Jane Early	District Engineer
Brenda Richard	District Clerk
Donna Holiday	GMS-South Florida, LLC
Katherine Castro	NSID
Sandra Colon	NSID
Detective Wantuck	Coral Springs Police Department
Martin Horowitz	FDOT/Florida Turnpike Enterprise
Fred Gaines	Atkins/FTE
Anthony Washington	Atkins/FTE

The following is a summary of the minutes and actions taken at the October 3, 2018 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Colon called the meeting to order at 5:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the September 12, 2018 Meeting

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the minutes of the September 12, 2018 meeting were approved as presented.

THIRD ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Mr. Horwitz read into the record a request to lower or waive the permit fees that the district charges for work to be undertaken by the Turnpike Authority to address potential safety issues with the canal bank and sound walls next to the Sawgrass Expressway and in return the Turnpike Authority would pay the district for their review time.

FOURTH ORDER OF BUSINESS

Request for Adjustment of Sewer Fees

Ms. Colon outlined the request of a resident to waive the sewer fees incurred as a result of high usage due to a leak at her house.

Mr. Capwell asked what is staff's recommendation?

Mr. Colon responded staff's recommendation is to charge the sewer fees.

FIFTH ORDER OF BUSINESS

Adoption of Resolution 2019-01 Resetting the Public Hearing to Adopt the Water and Sewer Budget for Fiscal Year 2019

Mr. Colon read the resolution by heading: A resolution of the North Springs Improvement District amending Resolution 2018-22 to change the public hearing date pertaining to the consideration of the district's proposed water and sewer operating budget for fiscal year 2019 from October 3, 2018 at 5:00 p.m. to November 7, 2018 at 5:00 p.m.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor Resolution 2019-01 resetting the water and sewer budget hearing to November 7, 2018 was approved.

SIXTH ORDER OF BUSINESS

Adoption of Resolution 2019-02 Declaring Certain Tangible Personal Property Surplus Equipment and Authorizing the District Manager to Sell or Dispose of Said Equipment

Mr. Colon read the resolution by heading: A resolution of the board of supervisors of the North Springs Improvement District declaring certain tangible personal property surplus equipment and authorizing the district manager to sell or dispose of said equipment as expeditiously as possible and providing an effective date.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor Resolution 2019-02 was approved.

SEVENTH ORDER OF BUSINESS

Approval of Audit Engagement Letter with Keefe McCullough to Perform the Financial Audit for Fiscal Year 2018

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the engagement letter with Keefe McCullough to perform the fiscal year 2018 audit was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Manager

- 1. Award of Contract for Rehabilitation of Lift Station No. 5 and Nine Manholes in the Lump Sum Amount of \$110,563**

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On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the contract for the rehabilitation of Lift Station No. 5 and nine manholes was awarded to D&D Synergy in the lump sum amount of \$110,563.

B. Attorney

- 1. Approval of Maintenance Agreement with Parkland Bay Homeowners Association, Inc. for Maintenance of Certain Areas in the Parkland Bay Community**

Ms. Steinerts gave an overview of the maintenance agreement with Parkland Bay Homeowners Association that provides for the Homeowners Association to maintain any of the infrastructure and improvements within the Parkland Bay community that the district would normally be required to maintain. In the event of an emergency the district can provide maintenance with 24 hours' notice and in the event the Homeowners Association fails to provide service within 10 days of notice the district may initiate the maintenance, assume full responsibility or take further action. If there is a material breach or default by the Association the Association is liable to the district for \$500 for each calendar day after receiving notice from the district.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the maintenance agreement with Parkland Bay Homeowners Association, Inc. was approved.

C. Engineer

Ms. Early stated at the last meeting the board awarded a contract for repairs to pump station no. 1 and that work has been completed and pump station no. 3 is moving along as well and they should be pouring the foundation soon and the pumps should be delivered. Wells 6, 7 and 2A there was an issue with the motors and they had to be sent back to be repaired and they should be back this week and 6 and 7 should be running within the next week or so.

NINTH ORDER OF BUSINESS

Approval of Financials and Check Registers

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the meeting adjourned at 5:19 p.m.


Vincent Morretti
Secretary


Mark Capwell
President