

MINUTES OF MEETING  
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, December 5, 2018 at 5:00 p.m. in the district office, 9700 N.W. 52<sup>nd</sup> Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary by telephone

Also present were:

Doug Hyche	District Manager
Vanessa Steinerts	District Counsel
Rod Colon	Assistant District Manager
Jane Early	District Engineer
Brenda Richard	District Clerk
Donna Holiday	GMS-South Florida, LLC
Katherine Castro	NSID
Detective Martin	Coral Springs Police Department
Gerry Capwell	Resident
Akira Parke	Court Reporter
Margaret Mevers	Lydecker Diaz

The following is a summary of the minutes and actions taken at the December 5, 2018 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Hyche called the meeting to order at 5:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the November 7, 2018 Meeting**

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the minutes of the November 7, 2018 meeting were approved as presented.
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**THIRD ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Consideration of Engagement Letter with Holland & Knight LLP for Legislative Lobbying Services**

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the engagement letter with Holland & Knight was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

**1. Approval of Revisions to Employee Manual**

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the revisions to the employee manual were approved.

**B. Attorney**

There being none, the next item followed.

**C. Engineer**

**1. Consideration of Encroachment Agreement for 10785 Windward Street, Cascata (Triple H Plat), Parkland to Install a Fence within the NSID Twenty-Foot (20;) Flowage Easement**

This item tabled.

**SIXTH ORDER OF BUSINESS**

**Announce Executive Session/Regular Meeting Recess**

Mr. Hyche stated we will now go into executive session.

**SEVENTH ORDER OF BUSINESS**

**Recess Executive Session/Reconvene Regular Meeting**

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the meeting recessed at 5:05 p.m.

Mr. Hsu joined the meeting in person prior to the executive session commencing.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the meeting reconvened at 5:26 p.m.

**EIGHTH ORDER OF BUSIENSS**

**Discussion/Consideration of Matters from Executive Session**

Ms. Steinerts stated we had an executive session in which the litigation matters were discussed.

Ms. Mevers stated I will need a motion to approve the conciliation agreement.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the conciliation agreement was approved.

**NINTH ORDER OF BUSINESS**

**Approval of Financials and Check Registers**

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Hsu with all in favor the meeting adjourned at 5:28 p.m.

  
Vincent Morretti  
Secretary

  
Mark Capwell  
President