NORTH SPRINGS IMPROVEMENT DISTRICT

MEETING OF THE BOARD OF SUPERVISORS

June 05, 2024

North Springs Improvement District

9700 NW 52 Street Coral Springs, FL 33076
Phone (954) 752-0400 Fax (954) 755-7317

May 29, 2024

Board of Supervisors
North Springs Improvement District

Dear Board of Supervisors:

A meeting of the Board of Supervisors of North Springs Improvement District will be held on **Wednesday, June 05, 2024**, **at 2:30 P.M.** at 9700 NW 52nd Street, Coral Springs, Florida. Following is the advance agenda:

Landowners' Meeting

1. Call to Order
2. Determination of Number of Voting Units Represented
3. Election of Chairman for the Purpose of Conducting the Landowners' Meeting
4. Nomination for the Position of Supervisors (3)
5. Casting Ballots
6. Ballot Tabulation
7. Landowners Questions and Comments
8. Adjournment

Regular Meeting

1. Roll Call
2. Organizational Matters
   A. Oath of Office for Newly Elected Supervisors
   B. Election of Officers, Resolution No. **2024-05**
3. Approval of May 01, 2024 Meeting Minutes
4. Audience Comments and Supervisors' Requests
5. Resolution No. **2024-06**, Approving District Travel Policy
6. Resolution No. **2024-07**, Declaring Surplus Property
7. Staff Reports
   A. **Manager**
      I. Approval of Intern Policy
      II. Ratify Auction of Surplus Equipment
      III. Consideration of Proposals for Security Upgrades
   B. **Attorney**
   C. **Engineer**
      I. Award of Contract for RFP 2024-05, Landscape and Maintenance of District Property
      II. Award of Contract for RFB 2024-05-01, Canal Dredging of District Property
      III. Consideration of Task Order No. 0624-1, Chemical Storage Building Located at Booster Pump Station
8. Approval of Financials and Check Registers
9. Adjournment

SECOND
ORDER OF BUSINESS

Determination of Number of Voting Units Represented

THIRD
ORDER OF BUSINESS

Election of Chairman for the Purpose of Conducting Landowners' Meeting

FOURTH
ORDER OF BUSINESS

Nomination for the Position of Three (3) Supervisors

FIFTH
ORDER OF BUSINESS

Casting Ballots

SIXTH
ORDER OF BUSINESS

Ballot Tabulation

SEVENTH
ORDER OF BUSINESS

Landowners Questions and Comments

EIGHTH
ORDER OF BUSINESS

Adjournment

REGULAR MEETING

SECOND
ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Elected Supervisors

SECOND
ORDER OF BUSINESS

Organizational Matters
A. Resolution No. 2024-05, Election of Officers

RESOLUTION 2024-05

A RESOLUTION DESIGNATING OFFICERS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT

WHEREAS, the Board of Supervisors of the North Springs Improvement District at a regular business meeting desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT;

1. The following persons were appointed to the offices shown to wit:

_____, President
_____, Secretary
_____, Assistant Secretary
Jane Early, Treasurer
Brenda Richard, Assistant Treasurer

PASSED AND ADOPTED this 5th day of June 2024, by the Board of Supervisors of the North Springs Improvement District, Broward County, Florida.

_____
President

_____
Secretary

THIRD
ORDER OF BUSINESS

Approval of May 01, 2024 Meeting Minutes

MINUTES OF MEETING

NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, May 1, 2024 at 3:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Vince Moretti	President
Grace Solomon	Secretary
Anthony Avello	Assistant Secretary by telephone

Also present were:

Rod Colon	District Manager
Richard Sarafan	District Counsel
Jane Early	District Engineer
Brenda Richard	District Clerk
Katherine Castro	Executive Assistant
Dr. Geraldine Edry	Oral Health Florida
Donna Holiday	GMS-South Florida, LLC via Zoom
Marc Grace	Citron Cooperman by Zoon

The following is a summary of the discussions and actions taken at the May 1, 2024 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS **Roll Call**

Mr. Colon called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS **Approval of the Minutes of the April 16, 2024 Meeting**

> On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor the minutes of the April 16, 2024 meeting were approved as presented.

THIRD ORDER OF BUSINESS **Audience Comments on Non-Agenda Items and Supervisor's Requests**

There being none, the next item followed.

FOURTH ORDER OF BUSINESS **Presentation and Acceptance of Financial Audit for Fiscal Year 2023**

Mr. Grace gave an overview of the fiscal year 2023 audit and stated it is an unqualified opinion and a clean audit.

> On MOTION by Ms. Solomon seconded by Mr. Moretti with all in favor the fiscal year 2023 audit was accepted and staff was authorized to transmit the final report to the State of Florida.

The next item taken out of order.

i. Presentation of 2022 Fluoridation Quality Award, Presented by Oral Health of Florida and the Department of Health on Behalf of the U.S. Center for Disease Control (CDC)

Dr. Edry read into the record the letter from the Department of Health on behalf of the U.S. Center for Disease Control then presented the 2022 Fluoridation quality award to the board.

FIFTH ORDER OF BUSINESS **Resolution 2024-03 Approving the Proposed General Fund, Parkland Isles, Heron Bay Mitigation and Debt Service Budgets for Fiscal Year 2025 and Setting the Public Hearing**

> On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor Resolution 2024-03 approving the proposed budgets and setting the public hearing for August 7, 2024 was approved.

SIXTH ORDER OF BUSINESS **Staff Reports**

A. Manager

i. Presentation of 2022 Fluoridation Quality Award, Presented by Ora Health of Florida and the Department of Health o Behalf of the U.S. Center for Disease Control (CDC)

This item taken earlier in the meeting.

ii. Approval of Updated Personal Time Off (PTO) Policy

On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor the updated personal time off policy was approved.

iii. Ratification of Purchase of Fleet Vehicles

On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor the purchase of two fleet vehicles was ratified.

B. Attorney

There being none, the next item followed.

C. Engineer

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS Approval of Financials and Check Register

On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor the check register was approved.

On MOTION by Ms. Solomon seconded by Mr. Morretti with all in favor the meeting adjourned at 3:16 p.m.

Grace Solomon	Vince Moretti
Secretary	President

FIFTH
ORDER OF BUSINESS

Resolution No. 2024-06, Approving District Travel Policy

RESOLUTION 2024-06

A RESOLUTION OF THE NORTH SPRINGS IMPROVEMENT DISTRICT PROVIDING A POLICY FOR THE PAYMENT AND REIMBURSEMENT OF DISTRICT TRAVEL EXPENSES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the North Springs Improvement District (the "District") is a political corporation and independent special district of the State of Florida established pursuant to Chapter 2005-341, Laws of Florida, as amended and supplemented (the "Special Act"); and

WHEREAS, Chapter 298, Florida Statutes, authorizes the District to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, the District recognizes that its Board members, employees, consultants, or advisors may undergo travel in connection with the performance of their official duties, and that they may incur usual, ordinary, and incidental expenses in relation to such travel; and

WHEREAS, the District's Board of Supervisors (the "Board"), finds that it is in the best interest of the District to adopt by resolution a policy (the "Travel Policy"), for immediate use and application.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT, THAT:

SECTION 1. GENERAL PROVISIONS.

1.1 The usual, ordinary, and incidental travel expenditures necessarily incurred by District Board members, employees, consultants, or advisors in the performance of their official duties shall be reimbursed or paid directly by the District. Each Board member's place of residence shall be his or her official headquarters for the purposes of travel expenses.

1.2 All travel must be authorized by the District Manager. Prior authorization is required for all travel unless otherwise provided. Reimbursable and direct paid expenses are limited to those expenses incurred in the performance of official duties undertaken in connection with such public purposes as the District has been authorized to perform.

1.3 All claims submitted for reimbursement or direct payment must be accompanied by a written statement that they are true and correct as to every material matter.

SECTION 2. TRANSPORTATION.

2.1 All travel must be by a reasonably direct or usually traveled route. In the event a person travels by an indirect route for their own convenience, any additional cost shall be borne by the traveler and reimbursement for expenses shall be based on usually traveled route.

2.2 All travel shall be by the most economical method available. First class or upgraded rates may be paid in the event that a statement is attached to claim certifying that coach seating was unavailable.

2.3 When available without penalty for cancellation, all travelers should take advantage of discount fares.

2.4 Transportation by common carrier when traveling on official business and paid for by the traveler, shall be substantiated by a receipt.

2.5 Rental car expenses shall be substantiated by a copy of rental agreement.

2.6 When travel is via privately-owned vehicle, the traveler shall be entitled to a mileage allowance according to the IRS Standard Mileage Rates. Rates are subject to change annually.

2.7 All mileage shall be from point of origin to point of destination. When travel commences from a location other than the traveler's official headquarters, mileage shall be calculated on the basis of the distance from the headquarters city to the point of destination, unless the actual distance is shorter. Vicinity mileage necessary for conduct of official business is allowable but must be identified as a separate item on the claim for reimbursement of expenses.

2.8 No traveler shall be permitted mileage if traveling in District-own vehicle. However, if fuel is required outside of District's fueling station, receipts are required for reimbursement.

2.9 If multiple employees are traveling in one vehicle, reimbursement for fuel will only be for fuel for one vehicle, to be substantiated with receipt.

SECTION 3. INCIDENTAL EXPENSES.

3.1 Reasonable travel-related expenses for meals, lodging, gratuities, taxi or other commercial transportation, tolls, parking fees, business-related telephone, and internet charges shall be paid direct or reimbursed if substantiated by receipts.

3.2 Registration fees and other actual and necessary expenses for conventions, conferences and seminars which will serve a direct public purpose related to District activities, shall be paid direct or will be reimbursable if prior approval has been granted. In the event room or meal expenses are included in registration fee, reimbursement of expenses will be reduced accordingly.

SECTION 4. SEVERABILITY. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED by the Board of Supervisors of the North Springs Improvement District, this 5th day of June 2024**.**

North Springs Improvement District

Attest: President

Secretary

SIXTH
ORDER OF BUSINESS

Resolution No. 2024-07, Declaring Surplus Property

RESOLUTION 2024-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT DECLARING CERTAIN TANGIBLE PERSONAL PROPERTY SURPLUS EQUIPMENT AND AUTHORIZING THE DISTRICT MANAGER TO SELL OR DISPOSE OF SAID EQUIPMENT AS EXPEDITIOUSLY AS POSSIBLE AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of Supervisors of the North Springs Improvement District owns certain tangible personal property as more fully described in Exhibit 'A', attached herein, and;

WHEREAS, said tangible personal property has met or exceeded its useful life to the North Springs Improvement District and;

WHEREAS, the District desires to declare said equipment on Exhibit 'A' a surplus property and;

WHEREAS, the District desires to authorize the District Manager to sell or dispose of said equipment as appropriate.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT HEREBY RESOLVES AS FOLLOWS:

Section 1. The recitals above are true and correct and incorporated herein as set forth in full herein.

Section 2. The District Manager is hereby authorized to take the necessary and appropriate steps to sell, trade or dispose if appropriate, said property.

Section 3. All sections or parts thereof which conflict herewith are, to the extent of such conflict, superseded and repealed. In the event any portion of the Resolution is found to be unconstitutional or improper, it shall be severed herein and shall not affect the validity of the remaining portions of this Resolution.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 5th day of June 2024 by the Board of Supervisors of the North Springs Improvement District, Broward County, Florida.

NORTH SPRINGS IMPROVEMENT DISTRICT

_____

President

ATTEST

_____

Secretary

EXHIBIT 'A'

ASSET NO.	UNIT NO.	DESCRIPTION	SERIEL / VIN NO.
W000000326	F181-11	2011 Ford F350 w/ Crane	1FDRF3GTXBEEB1181
W000000218	N/A	2003 John Deere Backhoe	T0310GX9178178
W000000512	A592-21	2021 Chevrolet Tahoe	1GNSCSKD6MR177592

SEVENTH
ORDER OF BUSINESS

STAFF REPORTS – A. MANAGER

I. Approval of Intern Policy

301.1 Internship

Occasionally, the District may have openings for interns to fulfill a designated period of administrative support. This allows the student to gain valuable experience in the Public Sector and provides interns with real experience to enhance their academic and professional endeavors.

- The Human Resources Department shall advertise internship opportunities in the local newspaper or on a recruitment-focused website.
- Every potential intern must complete an employment application and submit it to the Human Resources Department.
- The Human Resources Department shall review all applications. Those applications meeting the qualifications shall be forwarded to the operating department for review. The operating department shall notify the Human Resources Department of which applicants it desires to interview.
- The Human Resources Department shall schedule all interviews, attend all interviews, and conduct all hiring procedures upon the applicant's selection by the operating department.
- Interns shall meet the same background criteria as regular employees and be subject to the same governing rules as regular District Employees.
- Interns shall be provided with a clear explanation of the responsibilities and qualifications needed to perform the internship. Intern positions may include assignments or projects that are short-term or long-term, to be completed within a defined period, ongoing without an identified end date, to be completed by an individual, or shared among a group. Interns shall report to their assigned department and work under the supervision of that Department head.
- Internships are unpaid positions, and upon termination of the internship, they shall receive a performance evaluation.
- Internships shall be at least 90 days and not exceeding six (6) months. Interns must attend an accredited college or university during their internship.
- An internship may be discontinued at any time at the District's sole discretion, with or without cause.
- Upon completion of the internship, the District may offer the intern a full-time position without readvertising it. This is solely based on the fact that the internship was competitively advertised, just like regular positions within the District.
- Interns must also disclose any business or personal relationships with the District, if any, to human resources. Such disclosures shall include relatives working for the District, business relationships to include relatives, contractors & vendors, and any other situation not stated that could potentially pose a conflict.

SEVENTH
ORDER OF BUSINESS

STAFF REPORTS – A. MANAGER

II. Consideration of Proposals for Security Upgrades
{Distributed Under Separate Cover}

SEVENTH
ORDER OF BUSINESS

STAFF REPORTS – C. ENGINEER

I. Award of Contract, RFP 2024-05, Landscape and Maintenance of District Property

NORTH SPRINGS IMPROVEMENT DISTRICT

To: Board of Supervisors

Re: Landscaping & Maintenance of District Property

Date: May 30, 2024

We have evaluated the sealed bids received for the landscaping and maintenance of the North Springs Improvement District Property, which consists of the following:

- Service maintenance for North Springs Improvement District Water Treatment Plant, Booster Station Facility, Lift Stations, Stormwater Amil Gates, and Wellfields 26 times annually.

- All labor, supervision, materials, supplies, tools, equipment, permits, and all other necessary incidentals required to perform the complete maintenance and management of the landscape and maintenance of the District property.

The following proposals were received:

COMPANY	AMOUNT
High Tech Lawn Service & Maintenance Corp.	$220,000
Green Brothers Group, Inc.	$223,000
Stephanie's Landscape, Inc.	$235,450
East Coast Builders & Developers, Corp.	$245,000

Staff is recommending High Tech Lawn Service & Maintenance be provided in the amount of $220,000.

NORTH SPRINGS IMPROVEMENT DISTRICT

LANDSCAPE& MAINTENANCE OF DISTRICT PROPERTY

REQUEST FOR PROPOSALS NO. RFP#2024-05

SUBMITTAL FORM

Name of Company: High Tech Lawn Service & Maintenance Corp.

Contact Person: Antonio or Octavian

Address: 1581 lacosta Drive East, Pembroke Pines, Florida 33027

Phone Number: 954-997-8635

Email Address: Hightechlawnservicefl@gmail.com

$ 220000.00

ANNUAL LUMP SUM AMMOUNT

Proposals must be received **by Thursday, May 23rd, 2024, at 11:00 a.m.** Each submission should include the lump sum cost proposal submittal form accompanied by a certified or cashier's check or a Bid Bond made payable to North Springs Improvement District in an amount not less than five percent (5%) of the bid amount. Each bid must also contain a reference form, a certificate of insurance meeting insurance requirements, and a signed agreement.

This proposal submission does not guarantee that your company will receive any work. NSID has made no promises to you in any way regarding this project. NSID may reject this and any other proposals with or without cause and chose any proposal it feels is in the best interest of the District.

By submitting a proposal, the firm agrees to all the terms of this RFP and Agreement.

I/We confirm that the Bidder has the capacity, capability, and licenses to fully meet or exceed the requirements and will be available to deliver per RFP#2024-05.

By: _____
Authorized Representative

Print: Octavian Ion Date: May 23, 2024

RFP submittals shall be received by
Thursday, May 23rd 2024, at 11:00 a.m.

SEVENTH
ORDER OF BUSINESS

STAFF REPORTS – C. ENGINEER

II. Award of Contract, RFB 2024-05-01, Canal Dredging of District Property

{Distributed Under Separate Cover}

SEVENTH
ORDER OF BUSINESS

STAFF REPORTS – C. ENGINEER

III. Consideration of Task Order No. 0624-1, Chemical Storage Building Located at Booster Pump Station

TASK ORDER NO. 0624-1

This Task Order (the "Task Order") is issued pursuant to the Agreement for Professional Services between VLC ONE, INC. and the NORTH SPRINGS IMPROVEMENT DISTRICT (NSID), dated May 6, 2021 (the "Agreement"), which is incorporated herein by this reference.

The purpose of this Task Order is as follows:

ARTICLE 1. PROJECT DESCRIPTION

NSID Booster Pump Station is remotely located from the Water Treatment Plant and consists of two 1.5 MG ground storage tanks, a storage building and the pump building which also accommodates the sodium hypochlorite and liquid ammonia feed systems. NSID needs to add a new 4,000 square feet, single story, Chemical Storage Building on the SW side of the Booster Pump Station site. The proposed building will be CMU block wall construction with flat roof and multiple roll-up garage doors for easy equipment and materials access.

VLC ONE, INC. agrees to furnish NSID the following specific design-build services:

ARTICLE 2. SCOPE OF SERVICES

RESEARCH, ANALYSIS, DESIGN AND ENGINEERING SERVICES:

VLC ONE, INC. will provide research, analysis, design and engineering services for the construction of a new 4,000 SF chemical storage building.

- Review all existing surveys, drawings, reports, etc. pertaining to the Booster Pump Station site (to be provided by NSID).
- Perform code analysis to ensure compliance with Florida Building Code 2023, 8th Edition and all required local building codes, standards and regulations.
- Discuss with NSID the list of chemicals to be stored in the new building.
- Research chemical compatibility for various materials of construction.
- Based on chemical storage, research and determine the optimum ventilation or air conditioning systems for the building.
- Investigate available power supply on site to determine if additional power is needed for the new building. All electrical work shall be performed by VLC One, Inc.
- Use new site topographical survey (to be provided by NSID) to identify the best location of the new building withing the property limits.
- Perform geotechnical investigation and report to identify the soil composition and the required building foundation.
- Prepare conceptual plans and review with NSID staff for approval.
- Prepare cover sheet for project general information.
- Prepare site plan showing location, scope of work, codes and general notes.

- Prepare civil drawings for water and sewer connections, drainage, access roads, etc.
- Prepare architectural drawings showing layouts, elevations, reflected ceiling plan, all necessary details, finish schedule and specifications for permitting.
- Prepare structural drawings showing foundation, walls, roofing, connections, details, etc.
- Prepare mechanical drawings to include layouts, details, equipment schedules, equipment mounting details, specifications, etc.
- Prepare electrical drawings to include load calculations, layout, riser diagram, panels schedule, lighting plan, photometrics, etc.
- Prepare plumbing drawings to include layout, calculations, riser diagram, fixture count, specifications, etc.
- Prepare fire alarm and fire sprinklers system drawings.
- Meet with NSID staff to review design drawings and incorporate any desired changes or adjustments.
- Prepare all structural and wind load calculations.
- Prepare ventilation and/or air conditioning calculations to ensure proper ventilation.
- Prepare energy efficiency calculations.
- Apply for site plan and zoning approval to the City of Parkland and then provide the 3rd party inspection package to the City of Parkland once they issue a permit. All items required from the City of Parkland for Approval shall be provided and paid for by VLC One, Inc.
- Apply for any and all permits required for this project.
- Respond to comments from all permitting agencies in a timely manner until all approvals are received.

Final set of drawings and calculations will be discussed and reviewed with NSID prior to submittal for permitting with the City of Parkland and/or Broward County. All permitting required will be performed by VLC One, Inc.

NSID will pay all permitting fees to SFWMD, City of Parkland, Broward County, etc.

NSID will provide all available existing drawings, surveys, geotechnical reports, etc. pertaining to the Booster Pump Station. If no geotechnical report is available, VLC One, Inc. will pay and provide new geotechnical report that would be the basis for the conceptual layout. If a new survey is required for permitting VLC One, Inc. will pay and provide for all surveys.

CONSTRUCTION SERVICES:

Based on the research, analysis, design and engineering task, VLC ONE, INC. will provide complete turn key construction services for the construction of the new 4,000 square feet, single story, Chemical Storage Building on the SW side of the Booster Pump Station site with associated civil, architectural, structural, mechanical, electrical and plumbing components.

1. Construct a 4,000 SF, one-story, Chemical Storage Building on SW side of the Booster Pump Station site as per approved design drawings and calculations.
2. Provide and install the following components associated with each discipline:
   - Civil (i.e., water and sewer connections, grading, drainage, etc.)
   - Structural (i.e., foundation, framing system, CMU walls, roofing, etc.)
   - Fenestration (windows and exterior doors, garage roll up doors, etc.)
   - Mechanical (i.e., HVAC and/or ventilation equipment, etc.)
   - Electrical (i.e. connection to existing power including any conduits and new lines, switches, lights, outlets, panel, exterior lighting etc.) All electrical work required for the building will be provided by VLC One, Inc.
   - Plumbing (i.e., eyewash station, interior hose bibs, fire sprinklers (if required), etc.)
   - Finishes (i.e., floor covering, paneling, painting, fire extinguishers etc.)
   - Provide all surveying required for construction and certifications
3. Paint the entire new Chemical Storage Building to match paint type and color of existing Booster Pump Station building.
4. Install new sidewalk around the new building.
5. Test and balance new HVAC system.
6. Provide required Performance and Payment Bonds as well as the required insurance per NSID and the state of Florida requirements prior to any construction commencing.

ENGINEERING SERVICES DURING CONSTRUCTION:

7. Contact PSI for ALL inspections required throughout the construction to ensure PSI will provide certification of the project to the City of Parkland.
8. Ensure all aspects of the approved drawings and third-party inspections are followed to ensure PSI will certify the project.
9. Obtain all certifications and Certificate of Occupancy from the City of Parkland.

ARTICLE 2. COMPENSATION

Compensation by NSID to VLC ONE, INC. will be as follows:

VLC ONE, INC. will perform the above-mentioned services for a lump sum fee as defined below:

Research, Analysis, Design & Engineering Services: $250,000.00

Construction and Engineering Services:

1. Mobilization.....$ 75,000.00
2. Site work and disposal .....$ 100,000.00

3. Bonding.....$ 52,500.00
4. Equipment and Materials.....$1,150,000.00
5. Labor.....$ 510,000.00
6. Test and Balance .....$ 25,000.00
7. Construction Oversight.....$ 87,500.00

TOTAL FEE: $2,000,000.00

For the Research, Analysis, Design & Engineering Services, VLC ONE, INC. will receive payments outlined as follows:

PAYMENT 1: $100,000 upon completion of 30% plans.

PAYMENT 2: $75,000.00 at 60% design completion

PAYMENT 3: $50,000.00 at 90% design completion

PAYMENT 4: 10% ($25,000.00) upon completion of final drawings and approval from City of Parkland DRC and PSI reviews.

For the Construction Services, VLC ONE, INC. will submit progressive payments in AIA G702/G703 format.

PAYMENTS: OWNER shall make progress payments on account of the Contract Price on the basis of Contractor's Application for Payment on or about 20th day of each month during performance of the Work. All such payments will be measured by the schedule of values established and accepted by the ENGINEER (NSID Engineer).

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold.
    a. 95% of Work completed (with the balance being retained)
    b. 95% of cost of materials and equipment not incorporated in the Work (with the balance being retained)
2. Final Payment
    a. Upon final completion, certification and acceptance of the Work and upon the issuance of a Certificate of Occupancy from the City of Parkland, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER.

SCHEDULE:

VLC ONE, INC. will perform the above-mentioned services as follows:

30% Design	30 Days from NTP
60% Design	30 Days after NSID review of 30% design plans
90% Design	30 Days after NSID review of 60% Plans
100% Design	30 Days from final review from NSID

Permitting: VLC One, Inc. will respond quickly to all requests for additional information to ensure the permits will be obtained promptly. It is anticipated that permits will be obtained within 60 days of completion of the drawings barring no unforeseen issues with the agencies.

Construction	270 Days from permitting approval and Issuance of a Notice to Proceed

DELIVERABLES:

VLC ONE, INC. will submit deliverables as defined above.

OTHER PROVISIONS

The following provisions shall apply to this Task Order:

As per Section 6.3.1 of the Agreement, Liquidated Damages in the amount of $ 100.00 per day shall be assessed against VLC ONE, INC., based upon each day beyond Substantial Completion. The Liquidated Damages are intended to address any damages incurred by the NSID due to such delay and are not intended to be a penalty.

This Task Order will become a part of the referenced Agreement when executed by both parties. The terms and conditions of the Agreement apply to and remain in effect for the General Services or work to be performed hereunder.

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be between parties and their consultants or subcontractors shall be through the Authorized Representatives:

For NSID:	**For VLC ONE, INC.:**
Name: ROD COLON, DISTRIC MANAGER	Name: VANDIN CALITU, P.E.
Address: 9700 NW 52 ST, CORAL SPRINGS, FL 33076	Address: 1722 Sheridan St, #129, Hollywood, FL, 33020
Telephone: 954-796-6628	Telephone: 954-864-2775

This Task Order No. 0624-1 has an effective date of:

Accepted for VLC ONE, INC. by:	Accepted for NSID by:
Name	Name
Title	Title

EIGHTH
ORDER OF BUSINESS

Approval of Financials and Check Registers

North Springs Improvement District

9700 NW 52 ST
Coral Springs, FL 33076
Phone: (954) 752-0400 • Fax (954) 755-7317

To: Rod Colon, District Manager

From: Maryam Omidi, CFO

Re: Financials & Procurement

Date: May 29, 2024

I, Maryam Omidi, certify that the financials and procurement in the June 05, 2024 agenda package for the meeting of the Board of Supervisors meet the District's procurement criteria and comply with the District's Charter and State Law.

Sincerely,

Maryam Omidi, CFO

North Springs Improvement District
General Fund
Summary Report
For the Period Ending April 30, 2024

	ADOPTED BUDGET FY 24	PRORATED BUDGET THRU 04/30/2024	ACTUAL ENDING 04/30/2024	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
TOTAL REVENUES	13,689,625	7,985,615	5,593,253	(2,392,361)
EXPENDITURES				
TOTAL EXPENDITURES	13,689,625	7,985,615	3,263,134	4,722,480
EXCESS REVENUES (EXPENSES)	**-**	**-**	**2,330,119**	**2,330,119**
FUND BALANCE BEGINNING				5,889,620
FUND BALANCE ENDING				8,219,739

North Springs Improvement District
Water & Sewer Fund
Summary Report
For the Period Ending April 30, 2024

	ADOPTED BUDGET FY 24	PRORATED BUDGET THRU 04/30/2024	ACTUAL ENDING 04/30/2024	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
TOTAL REVENUES	31,671,000	18,474,750	11,488,417	(6,986,333)
EXPENDITURES				
TOTAL EXPENDITURES	31,415,008	18,325,421	12,626,298	5,699,123
EXCESS REVENUES (EXPENSES)	**255,992**	**149,329**	**(1,137,881)**	**(1,287,210)**
FUND BALANCE BEGINNING				115,878,586
FUND BALANCE ENDING				114,740,705

NINETH
ORDER OF BUSINESS

Adjournment